



Certificate Program Application

Please complete this application to obtain access to the National Adult Protective Services Association (NAPSA) Certificate Program. Please print clearly or click on the Fill & Sign tool in the PDF version. (Note: When in the Fill & Sign mode, you will have to click on the arrow at the bottom of the first page to access the second page.)

Name _____

Position _____

Address _____

Phone _____ Email _____

Date of Application _____

Length of employment with APS _____ If you are assigned to multiple programs (i.e. APS/IHSS) are you time studying more/ less than 50% time to APS?

Time assigned to APS work: More than 50% 50% or less

Please ask your supervisor to verify length of time with APS by providing and attaching email verification.

Supervisor Contact Information

Name _____

Phone _____ Email _____

Use the checklist on the back of this form to make sure that you have completed all 23 core competency modules. Submit this application only after you have completed all modules and have either 2 years of full time or 4 years of part time APS experience.

For Office Use Only:

Employment Verification on File Employment Meets Requirements

Name of Verifier: _____ SDSU _____ Fresno _____ Davis _____

I hereby certify that the applicant has completed the required modules and meets the employment requirements to be eligible for the NAPSA Certificate.

Signature _____ Date _____

Please keep an accurate record of your training for NAPSA Certificate

NAPSA Certificate Core Competencies

Applicant Name: _____

Date: _____

23 CORE COMPETENCIES REQUIRED FOR NAPSA CERTIFICATE			
Each competency can be met with either Instructor-led or eLearning APSWI training.			
#	NAPSA CERTIFICATE NAME	APSWI COURSE NAME	Date of Completion
1	Overview	APS Overview Instructor-Led Training (ILT) Half Day	
		<i>APS Overview eLearning</i>	
2	Values/Ethics	Ethics, Values, & Cultural Competence in APS	
		<i>Ethics, Values, & Cultural Responsiveness in APS eLearning</i>	
3	Regulations	<i>California Regulations for APS eLearning</i>	
		<p>IMPORTANT NOTE: if you are not in California, you must show proof that you completed your state ILT (instructor led course) regulations course. This is a course that shows your staff was trained on your state laws and regulations</p> <p><i>The regulations training is something your Director or HR would know about. It won't be a course through NATC because it is specific to your own state.</i></p>	
4	The Aging Process	The Aging Process eLearning	
5	Physical & Developmental Disabilities	<i>Effectively Working with People Who Have Disabilities eLearning</i>	
6	Mental Health in APS	Mental Health in APS ILT	
		<i>Mental Health Issues in APS Practice eLearning</i>	
7	Substance Abuse in Mature Adults	<i>Substance Abuse and Mature Populations eLearning</i>	
8	Dynamics of Abusive Relationships	Dynamics of Abusive Relationships ILT	
		<i>Dynamics of Abusive Relationships eLearning</i>	
9	Communication and Interviewing	Professional Communication ILT	
		<i>Interviewing Skills for APS Workers eLearning</i>	
10	Self-Neglect Clients	Working With Self-Neglecting Clients ILT	
		<i>Working With Self-Neglecting Clients eLearning</i>	
11	Cargiver Neglect	Caregiver or Perpetrator Neglect ILT	
		<i>Caregiver or Perpetrator Neglect eLearning</i>	
12	Financial Expolitation	Financial Exploitation ILT	
		<i>Financial Exploitation: An Introduction eLearning</i>	
13	Physical Caregiver Abuse	<i>Responding to Physical Elder Abuse and Neglect eLearning</i>	

NAPSA Certificate Core Competencies (Continued)

Applicant Name: _____

Date: _____

23 CORE COMPETENCIES REQUIRED FOR NAPSA CERTIFICATE (continued)			
Each competency can be met with either Instructor-led or eLearning APSWI training.			
#	NAPSA CERTIFICATE NAME	APSWI COURSE NAME	Date of Completion
14	Elder Sexual Abuse	Elder Sexual Abuse ILT	
		<i>Elder Sexual Abuse eLearning</i>	
15	Documentation & Report Writing	APS Case Documentation and Report Writing ILT	
		<i>APS Case Documentation and Report Writing</i>	
16**	Investigation First Steps (may also be titled "Case first steps and safety")	Initial Investigation: Taking the First Steps ILT	
		<i>Initial Investigation: Pt 1: APS Intake Interview eLearning</i>	
		<i>Initial Investigation: Pt 2: APS Worker Safety eLearning</i>	
17	Assessing Client Capacity	Assessing APS Clients' Decision-Making Capacity ILT	
		<i>Screening for Decision-Making Ability When Working with APS Clients eLearning</i>	
18	Risk Assessment	Investigation: Risk Assessment ILT	
		<i>Risk Assessment in APS eLearning</i>	
19	Voluntary Case Planning	Voluntary Case Planning in APS ILT	
		<i>Voluntary Case Planning in APS eLearning</i>	
20	Involuntary Case Planning	Involuntary Case Planning and Intervention Process ILT	
		<i>Involuntary Case Planning for APS Workers eLearning</i>	
21	Collaboration in APS Work	Collaboration in APS Work ILT	
		<i>Collaboration in APS Work eLearning</i>	
22	Working with Criminal Justice	Working with the Criminal Justice System ILT	
		<i>Working with the Criminal Justice System eLearning</i>	
23	Case Closure	Case Closure ILT	
		Case Closure ILT Half Day	
		<i>Case Closure eLearning</i>	

** Must take Instructor-led OR BOTH eLearning courses